

## Young Black People's Mental Wealth Fund

### Grant Assessment Process Guidance

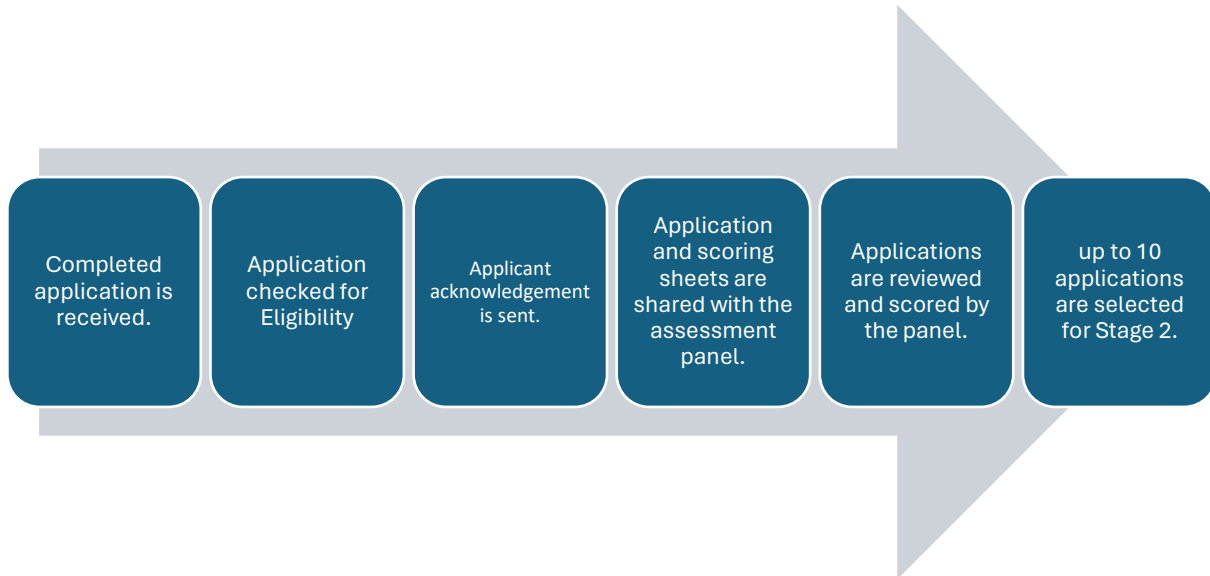


Fig. 1 - Stage 1 – Process

### Stage 1 - Review Basis

The panel will be making a judgement on the following basis:

- The percentage of those benefitting from the service coming from black communities.
- Clarity in the proposal regarding what you they aim to achieve, and how it aligns with the funds aims.
- The evidence of young black people being involved in decision making and delivery of the project. i.e. those with lived experience.
- The projects fit within the wider offer (statutory and VCS), and processes of signposting participants to key organisations.
- Evidence of trust and confidence in your service by young black people.

### Assessment Criteria and Scoring Methodology

Each application will be reviewed and scored against the assessment criteria using the scoring mechanism described below. Please note any questions scoring 0 (Zero) will result in the grant application not being considered for grant funding.

The assessment criteria are comprised of 4 scored questions (**Questions 18 to 21**) within the grant application.

Each question will be marked out of 6. It is a minimum requirement that each question should score 2, to be considered for the funding. Grant applications with any question that

scores a 0 (Zero) will not progress to the second stage. The questions will have a weighting of the following:

No.	Question	Weighting
18	What are you going to do?	25%
19	What do you aim to achieve and how will you do this?	65%
20 & 21	Amount requested Please state how long the project will run for in months	10%

### Scoring and Criteria

Score	Assessment Criteria
6	The response was detailed and well-articulated in all material respects providing strong evidence that the criteria would be met, with no weaknesses or areas of concern with the content
4	The response presented evidence that the criteria would be met, good in many respects but with minor weaknesses or concerns with the content
2	The response provided limited evidence that the criteria would be met, there were major weaknesses or concerns with the content. The response lacked significant detail/or clarity.
0	The response did not provide enough evidence that the criteria would be met; and was wholly unsatisfactory in terms of content. Major weaknesses, issues or omissions were identified. The response was poorly articulated and/or inconsistent.

### Total Score

The total score for each application which has not scored a 0 in any of the questions will be the sum of the weighting and response scoring for that application.

### Rank and Selection of Fund Applicants

#### Panel members

The panel members will be reflective of the local demographics of City and Hackney. The panel members will include the following:

- 2 Young people
- 2 VCS representatives (with related experience)
- 1 Health professional (with a broader focus and understanding of mental health)

#### Tie Breaker

In the event of 2 or more grant applications within the ranking achieving the same total score, the tie breaker will be considered by the assessment panel members using firstly the highest

score for 'What are you going to do?' (question 18). If the tie still exists, the highest score of 'What do you aim to achieve and how will you do this?' (question 19). If still tied, each of the tying applications will be voted on by the panel.

### Post Selection Notification

Hackney CVS will notify named fund applicant contacts provided in the grant application via email of the outcome of the selection committee, if rejected in **July 2024**. Limited feedback will be available on request via young people involved in the decision making. If the group has been invited to the second stage, they will be contacted via telephone to confirm the requirements and deadlines for submission of the second stage.

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